
J. Jade Sipic, Dean of Secondary Education
Dawn Ziegler, Secretary

Angela Clark, Counselor
Karen Renner, Counselor

Teaching Assistant Vacancy Announcement

Course: German

Teacher(s): Grimm

Position Overview: The teaching assistant will oversee minor clerical duties, some grading and assist students when needed.

Responsibilities: The teaching assistant duties include:

- Grading
- Bulletin boards
- Photocopying
- Tutoring

Required Qualifications: The ideal candidate will possess the following characteristics:

- Must have already German and have passed with a B or better
- At least 95% attendance
- Reliable
- Hard-working
- Intrinsically motivated
- Willing to help
- Willing to work on a German language computer program for 15 minutes a day

How to Apply: Qualified applicants should submit an academic resume to Ms. Sipic, either in paper format or electronically to jsipic@wanee.org. The position(s) you are applying for should be clearly indicated in the Objective section of your resume. Upon placement, you will be required to complete a Teaching Assistant agreement. Students failing to follow any of the application requirements will not be considered for a Teaching Assistant position.